

Business Development Cover Letter.

Address

Contact Number

Email Id

Dear Ms. XYZ:

I am writing in response to your advertisement for the Business Development Manager position available with Mega Corp. I have six years of experience working in a similar role. Additionally, I have my Master's of Business Administration degree along with a smart business partner identification strategy.

My work as a business development manager involves me researching and identifying trendsetter business ideas. I contact potential business partners to develop business relationships and propose business deals. Through careful analysis of market strategies, deal potentials and financials, I am able to effectively screen potential partnerships.

I close new business deals through careful contract development and negotiation, coordinating requirements and integrating contracts with business operations requirements. I have a strong motivation for sales and am skilled at closing new business and my excellent communication skills assist me with the process. I know I would be a valuable asset as the new Business Development Manager at Mega Corp. The company would be gaining someone who is very savvy and has a strong business development track record. Please contact me to schedule an interview any time.

Sincerely,
Jean Ward