



## Absence Excuse Form — Request for Consideration

(Please use one form for each missed assignment)

Last name: \_\_\_\_\_ First name: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Student ID number: \_\_\_\_\_ Phone: \_\_\_\_\_

Course number: \_\_\_\_\_ Section number: \_\_\_\_\_ Semester/Year: \_\_\_\_\_

Instructor: \_\_\_\_\_

### Assignment Missed (circle one):

Laboratory  Recitation  Workshop  Quiz  Exam  Other \_\_\_\_\_

Date: \_\_\_\_\_ Assignment: \_\_\_\_\_

### Reason (check one) and attach documentation:

- Personal Illness/Injury
- Death of Family Member
- Other \_\_\_\_\_

**Explanation:** \_\_\_\_\_

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**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Departmental Use Only

- Approved
- Not Approved