

March 31, 2017

Sammy's Suits  
1456 Main Street  
Albany, New York

Re: Demand for Refund

Dear Mr. Taylor,

On February 21, 2017, I ordered a gray pinstripe suit from your store. I was measured by you and fitted with some of your samples. I selected the fabrics, which you gave me a small sample of to take home. As I was going to be leaving town for business, I paid for the suit and the shipping, which together cost a total of \$2,736, and drove home that afternoon. When I received the suit three weeks later, it did not fit around my waist and the fabric was not the same as the sample I had been given.

I have made six attempts to call and discuss this with you, and each time we speak, you hang up on me. Whenever I try to visit the shop, it is closed.

Please send me a check or money order for \$2,736 on or before May 15th, 2017. I will happily return the suit once the payment has been received. If I do not receive payment by this date, I will file this case in small claims court. Assuming I receive a judgment, which will be part of the public record and available to credit agencies, I will promptly follow all legal avenues to collect payment. You may reach me during at any time of day on my mobile at 202-555-1234.

Sincerely,

Tom Thompson